

MINUTES  
UNOFFICIAL COPY

RE-ORGANIZATION MEETING  
OF THE BOARD OF EDUCATION

DATE: TUESDAY, JULY 7, 2015  
TIME: 6:30 P.M.  
2015-2016-01

PLACE: ADMINISTRATION OFFICE  
1881 DEER PARK AVENUE  
DEER PARK, NY 11729

MEMBERS PRESENT: Mr. Al Centamore  
Mrs. Donna Marie Elliott  
Mr. John Gouskos  
Ms. Donna Gulli Grunseich  
Mr. Robert Marino  
Mr. Keith Rooney  
Mrs. Kristine Rosales

STAFF PRESENT: Ms. Eva Demyen, Superintendent  
Mr. Frank Caliguiri, Asst. Superintendent  
Ms. Marguerite Jimenez, Asst. Superintendent  
Ms. Laura Ferrugiari, Attorney  
Ms. Lisa Brennan, District Clerk

**CALL TO  
ORDER**

The meeting was called to order at 6:30 p.m. Upon a motion by Mr. Centamore, seconded by Mrs. Elliott, the Board of Education adjourned for an Executive Session at to discuss a personnel issue. The Board of Education reconvened at 7:30 p.m. into an open session and continued with the pledge of allegiance.

**APPOINTMENT  
OF TEMPORARY  
CHAIRPERSON**

Upon a motion by Mr. Gouskos, seconded by Ms. Gulli Grunseich, the Board of Education appointed **Ms. Lisa Brennan** as temporary chairperson.

**APPOINTMENT OF  
SCHOOL DISTRICT  
LAW FIRM**

Upon a motion by Mrs. Elliott, seconded by Mr. Centamore, the Board of Education approved the Law Firm of **Frazer & Feldman, LLP**, 145 Kellum Place, Garden City, NY 11530, as the school district law firm for the Deer Park Union Free School District for the 2015-2016 school year.

**OATH OF OFFICE  
FOR TRUSTEES &  
SUPERINTEDEDENT**

Ms. Ferrugiari administered the Oath of Office to the elected trustees of the Board of Education, the Superintendent and District Clerk:

**Mrs. Donna Marie Elliott**  
**Mr. Robert Marino**  
**Mrs. Kristine Rosales**

**Ms. Eva J. Demyen**  
**Ms. Lisa Brennan**

**PRESIDENT OF  
THE BOARD OF  
EDUCATION**

Upon a motion by Mrs. Elliott, seconded by Mr. Rooney, the Board of Education voted unanimously to elect **Mr. John Gouskos**, as President of the Board of Education for the 2015-2016 school year.

**VICE PRESIDENT  
OF THE BOARD OF  
EDUCATION**

Upon a motion by Mr. Marino, seconded by Ms. Gulli Grunseich, the Board of Education voted unanimously to elect **Mrs. Donna Marie Elliott**, as Vice President of the Board of Education for the 2015-2016 school year.

**APPOINTMENTS OF DISTRICT OFFICERS**

**DISTRICT  
CLERK**

Upon a motion by Ms. Gulli Grunseich, seconded by Mr. Rooney, the Board of Education voted unanimously to elect **Lisa Brennan**, as District Clerk for the 2015-2016 school year.

**INTERNAL CLAIMS  
AUDITOR**

Upon a motion by Mrs. Elliott, seconded by Mr. Rooney, the Board of Education voted unanimously to elect **Emkay Consulting, LLC**, as Internal Claims Auditor for the 2015-2016 school year.

**DISTRICT  
TREASURER**

Upon a motion by Mr. Marino, seconded by Mrs. Rosales, the Board of Education voted unanimously to elect **Marlene Yanover Downing**, as Treasurer for the 2015-2016 school year.

**DEPUTY  
TREASURER**

Upon a motion by Ms. Gulli Grunseich, seconded by Mr. Centamore, the Board of Education voted unanimously to elect **Janet Metzler**, as Deputy Treasurer for the 2015-2016 school year.

**INTERNAL  
AUDITOR**

Upon a motion by Mrs. Elliott, seconded by Mr. Centamore, the Board of Education voted unanimously to elect **R.S. Abrams & Co. LLP**, as Internal Auditor for the 2015-2016 school year.

**OTHER APPOINTMENTS**

Upon a motion by Mr. Rooney, seconded by Mrs. Rosales, the following appointments were approved by the Board of Education for the Deer Park Union Free School District for the 2015-2016 school year.

- |   |                           |
|---|---------------------------|
| (A) School District Physician -           | Dr. Anthony Donatelli     |
| (B) School District Auditor -             | Nawrocki Smith LLP        |
| (C) School District Architect -           | JAG Architects            |
| (D) School District Financial Advisor -   | Munistat Service, Inc.    |
| (E) School District Bond Counsel -        | Hawkins, Delafield & Wood |
| (F) Compliance Officer -                  | Mr. Frank Caliguiri       |
| (G) Superintendent Hearing Officer -      | Mr. Steve Neidell         |
| (H) Records Access Officer -              | Ms. Lisa Brennan          |
| (I) Records Access Appeals Officer -      | Ms. Eva Demyen            |
| (J) School Representative/Title I funds - | Dr. Danielle Sheridan     |
| (K) Section 504 Appeals Officer -         | Mr. Frank Caliguiri       |
| (L) Title IX Coordinator -                | Mr. Frank Caliguiri       |

**DESIGNATIONS**

Upon a motion by Mr. Marino, seconded by Mr. Centamore, the following designation appointments were approved by the Board of Education for the Deer Park Union Free School District for the 2015-2016 school year.

- |                                  |  |
|----------------------------------|--|
| (A) Official Bank Depositories - | (attached in file)                                   |
| (B) Regular Monthly Meetings -   | 4 <sup>th</sup> Tuesday of each month (unless noted) |
| (C) Official Newspapers -        | Newsday, Beacon, L.I. Business News                  |

## **AUTHORIZATIONS**

Upon a motion by Mrs. Elliott, seconded by Mr. Rooney, the following appointments for authorizations were approved by the Board of Education for the Deer Park Union Free School District for the 2015-2016 school year.

- |  |                     |
|--|---------------------|
| (A) Payroll Certification -  | Ms. Eva Demyen      |
| (B) Appointments for Impartial Hearing officers -  | Ms. Eva Demyen      |
| (C) Submission of Section 211 Waivers -  | Ms. Eva Demyen      |
| (D) Purchasing Agent -   | Ms. Lauren Von Ende |
| (E) Establishing Petty Cash Funds -  |                     |
| John Quincy Adams School   | \$ 100.00           |
| May Moore School   | \$ 100.00           |
| John F. Kennedy School   | \$ 100.00           |
| Robert Frost School  | \$ 100.00           |
| High School  | \$ 100.00           |
| Superintendent's Office  | \$ 100.00           |
| Asst. Supt. Business   | \$ 100.00           |
| Asst. Supt. Special Ed   | \$ 100.00           |
| District Admin. for H.R.   | \$ 100.00           |
| District Clerk   | \$ 100.00           |
| Transportation   | \$ 100.00           |
| (F) Designation's of authorized signature on checks: President of BOE,<br>Ms. Marlene Yanover Downing or Ms. Janet Metzler |                     |
| (G) Cell Phone List (attached in file)   |                     |
| (H) Approvals for conferences/workshops/conventions -  | Ms. Eva Demyen      |
| with related expenses  |                     |

## **BONDING OF PERSONNEL**

Upon a motion by Mr. Marino, seconded by Ms. Gulli Grunseich, the following appointments for Bonding of Personnel were approved by the Board of Education for the Deer Park Union Free School District for the 2015-2016 school year.

- (A) Bonding of Ms. Marlene Yanover Downing: \$5,000,000.00 per loss
- (B) Blanket for other school district personnel: \$5,000.00

**ESTABLISH  
MILEAGE  
REIMBURSE-  
MENT RATE**

Upon a motion by Mr. Centamore, seconded by Ms. Gulli Grunseich, the Board of Education approved the following as mileage reimbursement for the Deer Park Union Free School District for the 2015-2016 school year.

**Currently, .56/mile; Rate is determined by Board of Education**

**BOARD OF  
EDUCATION  
COMMITTEES/  
CHAIRPERSONS**

Upon a motion by Mr. Centamore, seconded by Ms. Gulli Grunseich, the Board of Education unanimously approved the following committees and chairperson(s) for the 2015-2016 school year.

Technology –	Mr. John Gouskos
Facilities & Grounds –	Mr. Robert Marino & Mr. Al Centamore
Special Education –	Mr. Keith Rooney & Mrs. Donna Marie Elliott
Health & Safety –	Mrs. Donna Marie Elliott
Community Relations -	Mrs. Kristine Rosales
Town Beautification -	Ms. Donna Gulli Grunseich

**APPOINTMENT  
OF AUDIT  
COMMITTEE  
MEMBERS**

Upon a motion by Mrs. Elliott, seconded by Mr. Marino, the Board of Education approved the following members to the Audit Committee for the 2015-2016 school year.

Mr. John Gouskos  
Mrs. Kristine Rosales  
Mr. Keith Rooney

**APPOINTMENT  
OF DIGNITY ACT  
COORDINATORS  
(DACS)**

Upon a motion by Mrs. Rosales, seconded by Mr. Rooney, the Board of Education unanimously appointed the following staff as DACS:

Frank Caliguiri – District Dignity Act Coordinator	
Craig Evans & Barbara Charity –	High School
Charles Cobb & Kescha Correa -	Robert Frost
Shaun Mcleod & Carol Miller-Douglas –	John F. Kennedy
Christine Criscione & Francine Fair –	John Quincy Adams
Alicia Konecny & Andrea Nelson Williams –	May Moore

**DISCLOSURE  
OF BOARD OF  
EDUCATION  
EMPLOYERS**

Upon a motion by Ms. Gulli Grunseich, seconded by Mrs. Rosales, the Board of Education approved the following disclosure of Board of Education employers.

Mr. Al Centamore -	Jomark Construction & Timberpoint Homes
Mrs. Donna Marie Elliott -	Safety & Environmental Solutions, Inc.
Mr. John Gouskos -	JP Morgan/Chase
Ms. Donna Gulli Grunseich -	Retired
Mr. Robert Marino -	Verizon
Mr. Keith Rooney -	National Grid
Mrs. Kristine Rosales -	Queens College - City University of NY

**NEW BUSINESS:**

**COMMITTEE  
ON SPECIAL  
EDUCATION,  
SUBCOMMITTEE  
ON SPECIAL  
EDUCATION  
AND COMMITTEE  
ON PRESCHOOL  
SPECIAL EDUCATION  
MEMBER  
RECOMMENDATIONS**

*Upon a motion by Mrs. Elliott, seconded by Mr. Rooney, the Board of Education unanimously approved the following Resolution:*

Committee on Special Education  
2015/2016

WHEREAS, the Deer Park Board of Education realizes its responsibility to provide instruction for children with disabilities students in accordance with School District Policy #5230 and the Regulations of the Commissioner, Part 200 and

WHEREAS, the Committee on Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement to its children with disabilities residents age 5-21.

Now, Therefore, Be It

RESOLVED, that the members of the Committee on Special Education for the 2015/2016 school year include the following personnel and residents.

Chairperson: Mr. Frank Caliguiri  
Chairpersons and School Psychologist: Mr. Steve Moran  
Member (Rotational) Ms. Theresa Ceruti  
Dr. David Kessler  
Dr. Michelle Cangelosi  
Dr. Iris Marchon  
Ms. Kara Micucci  
Ms. Susan Pawluk  
Mr. Scott Agnew  
Ms. Mary Reynolds

School District Physician: Dr. Anthony Donatelli

Building Administrators: Mr. James Cummings  
Mr. Gary Ramonetti  
Mr. Charles Cobb  
Ms. Eliana Levey  
Ms. Susan Bonner  
Mr. Shaun McLeod  
Ms. Alicia Konecny  
Mr. Craig Evans  
Ms. Celeste Archer  
Ms. Jeanne Kozlowsky  
Ms. Christine Criscione  
Mr. Brian Norton

School Social Workers: Ms. Barbara Charity  
Ms. Kescha Correa  
Ms. Carol-Miller Douglas  
Ms. Francine Fair  
Ms. Chenoa Mattila  
Ms. Andrea Nelson Williams

Committee on Special Education  
2015/2016  
Parent Members and Surrogates

Upon Request

The Committee will also include the following representatives of the student and of the school district:

- A Special Education Teacher
- A Regular Education Teacher
- The parent/s or legal guardian/s
- Any related services providers
- The student (when appropriate)

Subcommittee on Special Education  
2015/2016

WHEREAS, the Deer Park Board of Education realizes its responsibility to provide instruction for the children with disabilities students in accordance with School District Policy #5230 and the regulations of the Commissioner, Part 200, and

WHEREAS, the Committee on Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement of its educationally children with disabilities age 5-21.

Now, Therefore, Be It

RESOLVED, that the members of the Committee on Special Education Subcommittee shall include:

Subcommittee Chairpersons/School Psychologists:	Mr. Steve Moran Ms. Theresa Ceruti Dr. David Kessler Dr. Michelle Cangelosi Dr. Iris Marchon Ms. Kara Micucci Ms. Susan Pawluk Mr. Scott Agnew Ms. Mary Reynolds
School District Physician:	Dr. Anthony Donatelli
Building Administrators:	Ms. James Cummings Mr. Gary Ramonetti Ms. Eliana Levey Mr. Charles Cobb Ms. Susan Bonner Mr. Shaun McLeod Ms. Celeste Archer Ms. Alicia Konecny Ms. Christine Criscione Mr. Craig Evans Ms. Jeanne Kozlowsky Mr. Brian Norton
Social Workers:	Ms. Barbara Charity Ms. Kescha Correa Ms. Carol Miller-Douglas Ms. Francine Fair Ms. Chenoa Mattila Ms. Andrea Nelson Williams



Subcommittee on Special Education  
2015/2016

Parent Members

Upon request

The Committee will also include the following representatives of the student and of the School District:

- A Special Education Teacher
- A Regular Education Teacher
- The parent/s or legal guardian/s
- Any related services providers
- The student (when appropriate)

Committee on Preschool Special Education  
2015/2016

WHEREAS, the Deer Park Board of Education realized its responsibility to provide a Committee on Preschool Special Education for its preschool children with disabilities 3 and 4 year old children in accordance with Chapter 243 and the amended Regulations of the Commissioner, Part 200, and

WHEREAS, the Committee on Preschool Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement of its preschool children with disabilities residents Age 3 and 4.

Now, Therefore, Be it

RESOLVED, that the members of the Committee on Preschool Special Education for the 2015/2016 school year include the following personnel and residents:

District Administration  
Chairperson: School Psychologist

Mr. Steve Moran  
Mr. Scott Agnew  
Ms. Sue Pawluk  
Ms. Theresa Ceruti

Parent Members and Surrogates

Upon Request

The CPSE Committee will also include the following:

- Regular Education Teacher or Related Services Provider (of the student)
- Representative from local education agency
- The Parent/s or legal guardian/s of the child
- If appropriate, a representative from the Department of Mental Health (not required for a quorum)
- Representative from Early Intervention (if appropriate)
- Individual who can interpret evaluation results (may be selected from individuals listed above)

**MEMORANDUM  
OF AGREEMENT  
BETWEEN DPUFSD  
& THE TEACHING  
ASSISTANTS AND  
TEACHER AIDES**

*Upon a motion by Ms. Gulli Grunseich, seconded by Mrs. Rosales, the Board of Education approved the following Resolution:       **Mr. Marino - Abstained***

**RESOLVED**, that the Board of Education approves the Memorandum of Agreement between the Deer Park UFSD and the Teaching Assistants and Teacher Aides, dated June 22, 2015.

**INCREASE  
IN SCHOOL  
LUNCH  
PRICES**

*Upon a motion by Ms. Gulli Grunseich, seconded by Mrs. Elliott, the Board of Education approved the following resolution:*

**RESOVLED**, in order to comply with federal requirements, the costs for school lunches shall increase by .10 for the 2015-16 school year.

High School & Robert Frost	\$2.05
May Moore, JQA and JFK	\$1.80

**ACCEPTANCE  
OF MONETARY  
DONATIONS  
TO MAY MOORE  
& JFK**

*Upon a motion by Mr. Marino, seconded by Mr. Centamore, the Board of Education unanimously approved the following Resolution:*

**RESOLVED**, that the Board of Education accept the following checks to be deposited into their respective school accounts:

- \$29.52 from Follett School Solutions for their book buyback program to be deposited into the May Moore fund.
- \$812.44 from A+ Rewards to be deposited into the JFK Spirit Account

**ACCEPTANCE  
OF MONETARY  
DONATION TO  
MAY MOORE  
FROM THE  
MAY MOORE  
PFC**

*Upon a motion by Mr. Marino, seconded by Mr. Centamore, the Board of Education unanimously approved the following Resolution:*

**RESOLVED**, that the Board of Education accept a donation of \$10,000 from the May Moore PFC to be used to purchase new playground equipment.

**DISPOSAL OF  
FACS  
EQUIPMENT  
AT THE  
HIGH SCHOOL**

*Upon a motion by Mr. Rooney, seconded by Mrs. Elliott, the Board of Education unanimously approved the following Resolution:*

**RESOLVED**, that the following equipment from the FACS room at the High School be disposed of. The equipment is damaged and cannot be repaired. These items will be replaced with new equipment over the summer.

GE Freezer #10067  
GE Refrigerator #10068  
Kenmore Dishwasher #100689  
2 Amana self clean stoves #108683

**2015 BOND  
ISSUE  
RELATED  
CAPITAL  
IMPROVEMENT  
PROGRAM**

*Upon a motion by Mr. Marino, seconded by Ms. Gulli Grunseich,  
the Board of Education unanimously approved the following  
Resolution:*

State Environment Quality Review  
Notice of Determination of Non-Significance

WHEREAS, the Board of Education of the **DEER PARK UFSD** is the lead agency under the State Environmental Quality Review Process for the purpose of required determinations respecting the proposed Capital Improvement Projects as follows:

**ROBERT FROST MIDDLE SCHOOL**

- Site Work
- Security Vestibule Installation
- Roof Replacement
- Toilet Reconstruction
- Corridor Locker Replacement
- Locker Room Locker Replacement
- Locker Room Toilet Reconstruction
- Science Lab Reconstruction
- Asbestos Abatement – VAT/VCT
- Main Entrance Reconstruction

**JOHN F. KENNEDY PRIMARY SCHOOL**

- Roof Replacement
- Asbestos Abatement – VAT/VCT
- Toilet Reconstruction
- Electrical Reconstruction – Replacement of existing Clock System
- Security Vestibule Installation
- Library Reconstruction
- Music Suite Reconstruction

**MAY MOORE PRIMARY SCHOOL**

- Site Work & Parking Lot Reconstruction
- Exterior Entrance Reconstruction
- Roof Replacement
- Asbestos Abatement – VAT/VCT
- Toilet Reconstruction
- Security Vestibule Installation

**JOHN Q. ADAMS PRIMARY SCHOOL**

- Asbestos Abatement (VAT/VCT)
- Roof Replacement
- Toilet Reconstruction
- Window Replacement
- Main Entrance Reconstruction
- Security Vestibule Installation

**MEMORIAL BUILDINGS & GROUNDS**

- Roof Replacement

WHEREAS, in 1995, amendments were made to the SEQRA Regulation (Part 617) to classify projects, which will be excluded from the requirements for the preparation of an Environmental Impact Statement (Type II Actions). The projects mentioned above are now classified as Type II Actions as determined by 6NYCRR§617.5 and

WHEREAS, these projects fall under the following categories:

- A. Maintenance or repair involving no substantial changes in an existing structure of facility;
- B. Replacement, Rehabilitation or Reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in Section 617.4 of this Part;

THEREFORE, as the lead agency for the SEQRA determination, all the above referenced projects fall under Categories “A” or “B” above. The procedure for Type II Actions, with regard to the SEQRA Process for Capital Projects noted above is “No Additional Required Action under 6NYCRR§617.5(a)”.

**APPROVAL**            *Upon a motion by Mrs. Elliott, seconded by Mrs. Rosales, the*  
**OF**                        *Board of Education approved the following Schedules*  
**SCHEDULES**           *collectively:*

**BID BDP15-011, 2014/2015 Capital Improvement Program**

Bids for Bid # BDP15-011, 2014/2015 Capital Improvement Program were received and opened at 11:00 AM on June 18, 2015.

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited on the Empire State Purchasing Group website at [www.EmpireStateBidSystem.com](http://www.EmpireStateBidSystem.com).

Bids were received from the following vendors for Contract No. 3 - General Construction:

Benchmark Construction Group	\$187,950
BWP General Construction, Inc.	\$119,000
Mount Olympos Restoration Inc.	\$83,000
Patriot Organization	\$49,000
Valco, Inc.	\$111,400
WJ Northridge	\$118,000

Present at bid opening: John Grillo, Architect; Kirk Gostkowski, Director of Facilities and Linda Melendez, Recorder. Vendors present at bid opening: Victoria Pannell, Norberto Construction; Robert Santella, Telsan Electric; John Cerrito, CDJ Electric; R. Holmes, Eldor Contracting; Andreas Savvides, Benchmark Construction; Corey Henlein, WJ Northridge; Sandro Ortiz, Mainline Electric; Kevin McCue, C.I.S.; Chris Brode, ARA Plumbing; Daniel Superdock, Roland’s Electric; Tina Kocoris, Mt. Olympos Restoration, Inc.; Joe Ragolia, Palace Electric; Umer Javed, BWP General Construction, Inc.; and Jonathan Singer, Patriot Organization.

It is recommended that the bid be awarded to the following vendor as the lowest responsible bidder meeting specifications:

Patriot Organization

\$49,000

**BID# BDP15-014, Capital Improvement Program Contract #1 Asbestos Abatement Phase 2**

Bids for Bid # BDP15-014, Capital Improvement Program Contract #1 Asbestos Abatement Phase 2 were received and opened at 11:00 AM on July 1, 2015.

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited on the Empire State Purchasing Group website at [www.EmpireStateBidSystem.com](http://www.EmpireStateBidSystem.com).

Bids were received from the following vendors:

PB Contracting Corp.  
Branch Services

Present at bid opening: John Grillo, Architect; Linda Melendez, Recorder. Vendors present at bid opening: Kashif Naseem, PB Contracting Corp, Arthur Chin, Inc., Branch Services

It is recommended that the bid be awarded to the following vendors as the lowest responsible bidders meeting specifications:

Contract No. 1

Branch Services

\$94,999

**SCHEDULE 15-F-272 - CONTRACT REPORT**

**DISCUSSION**

- Graduation day – would like to see additional seating on the field, live streaming and change in the location of diploma distribution.

**CONCERNS, COMMENTS, QUESTIONS, MEMBERS, BOARD OF EDUCATION**

**ADJOURN**

Upon a motion by Mr. Centamore, seconded by Mr. Marino, the Board of Education adjourned at 8:00 p.m.

